



INVITATION FOR BIDs (IFB)

Procurement of Fifteen Million Preprinted Polycarbonate Cards for the Issuance of National Identity Card

IFB No: DRP/ACC/07/33/2025

01. The Chairperson, High Level Procurement Committee, Ministry of Digital Economy on behalf of Department for Registration of Persons, Sri Lanka now invites sealed bids from eligible and qualified bidders for the Procurement of Fifteen million (15,000,000) Pre Printed Polycarbonate Cards for the issuance of National Identity Card.
02. Bidding will be conducted through International Competitive Bidding (ICB) in accordance with Single-Stage, Two Envelope Bidding Procedure.
03. The Bidder shall meet the following minimum qualifications criteria to be eligible for award of Contract. The additional details are provided in the Bidding Document.
 - (a) "Bidder" shall be a Company registered in respective country for a period of more than five (05) years as at date of closing of Bid.
 - (b) Bidder (if a single bidder) or all members (in case of "JV") bidding for this procurement, shall be ISO 9001:2015 (Quality Management Systems) certified by the closing date of Bid.
 - (c) Bidder (if a single bidder) or the Lead Bidder (in case of "JV"), shall be registered under the Public Contract Act No. 3 of 1987 at the time of bid submission.
 - (d) The Bidder (if a single bidder) or the Lead Bidder (in case of "JV"), bidding for this procurement, shall have manufactured and supplied not less than total of Fifteen (15) million ISO/IEC 7810, ISO/IEC 10373 and ISO/IEC 24789 compatible 100% polycarbonate Identity Cards (with security and other features requested in this procurement) by across maximum of three (03) separate projects during the last three (3) years (2023-2025) executed for under the authority of government bodies, statutory institutions, or publicly mandated agencies from the production site / factory / plant declared for manufacturing pre-printed cards for this procurement.
 - (e) Bidder (if single bidder) or Lead Bidder (in case of "JV") and all Manufacturers (including Sub contractors) declared to be involved in the production of the pre-printed ID card or its structural components (Polycarbonate Card, Security features) shall be ISO 9001:2015 (Quality Management Systems) and ISO 14298 - Government Level / Central Bank Level (Graphic technology - Management of Security Printing Processes) certified (including production site(s) / factory(ies) / plant(s) declared for manufacturing pre-printed cards for this procurement). Bidder / Manufacturer(s) name(s) shall be same as the name(s) stated on the Intergraph certificate(s) with relevant scope.
 - (f) The Bidder (if single bidder) or all partners (in case of "JV"), bidding for this procurement, shall have an average annual turnover of at least US Dollars 25 Million / Euro 20 Million or above, with US Dollars 6 Million / Euro 5 Million for each partner in case of JV, for a period of last three (03) years (2021/22-2023/24)
 - (g) The Bidder (if single bidder) or all partners (in case of "JV"), bidding for this procurement, shall possess a at least US Dollars 15 Million / Euro 12 Million net liquid assets (Current Assets - Inventory - Current Liabilities) or credit facilities for this procurement, with minimum of US Dollars 3 Million / Euro 2.5 Million for each partner in case of JV.
04. The interested and eligible bidders may obtain further information from the Chief Accountant, Department for Registration of Persons through +94 115226172 or drpprocurement@gmail.com during working days, from **9.00 a.m. to 3.00 p.m.** and Bidding Documents can be inspected free of charge at the Accounts Division, Department for Registration of Persons, 12th Floor, Suhurupaya Building, Sri Subhuthipura Road, Battaramulla, Sri Lanka, Sri Lanka from **22nd September 2025 to 31st October 2025** between **9.00 a.m. and 3.00 p.m.** and also through our official websites www.mode.gov.lk and www.drp.gov.lk
05. A complete set of Bidding Documents in the English language may be purchased by interested bidders on the submission of a written request to the Accountant, Department for Registration of Persons, 12th Floor, Suhurupaya Building, Sri Subhuthipura Road, Battaramulla, Sri Lanka, during working days between **9.00 a.m. and 3.00 p.m.** from **22nd September 2025 to 31st October 2025** upon the payment of a non-refundable fee of **Rs. 200,000.00**. The method of payment will be cash.
06. Pre Bid Meeting will be held on **13th October 2025 at 02.00 p.m.** (local time) at the Auditorium, Department for Registration of Persons, 13th Floor, Suhurupaya Building, Sri Subhuthipura Road, Battaramulla, Sri Lanka. All interested bidders may participate to the Pre Bid meeting. Bidders may also attend the meeting virtually and shall request via an email in order to be provided the link to the online conferencing facility.
07. Bid shall be valid up to **27th April 2026**. All bids shall be accompanied by a Bid Security in **LKR 50,000,000.00** or equivalent in any freely convertible currency in the form of bank guarantee (as per the format given in the bidding documents) issued by any licensed commercial bank operating in Sri Lanka or a foreign bank certified by a corresponding bank in Sri Lanka whereby the corresponding bank should be approved by the Central Bank of Sri Lanka valid till **22nd June 2026**. Bids must be delivered to Department for Registration of Persons, 12th Floor, C Wing, Suhurupaya Building, Sri Subhuthipura Road, Battaramulla, Sri Lanka, on or before **02.00 p.m. (local time) at 03rd November 2025**. Late bids will be rejected. Technical Bids will be opened immediately after the closing time in the presence of the bidders' representatives who choose to attend in person at the same address.

**Chairperson,
High Level Procurement Committee,
Ministry of Digital Economy,
Level 11, Unit No: 1101, One Galle Face Tower,
No.1 A, Centre Road, Galle Face,
Colombo 02.
Sri Lanka.
22.09.2025**